

Deeping St Nicholas Primary School

Policy for Charging and Remissions

The governors of Deeping St Nicholas Primary School, whilst supporting the Government's policy of free school education, recognise that in a small school such as ours, voluntary contributions from the parents for various activities are essential if that activity is to continue.

Charges

No charge will be made for any educational visit, activity, materials or equipment provided by the school within school hours. NB Opting to participate in additional activity for their child e.g. instrumental tuition will incur a charge.

For activities/visits taking place outside the school day charges to cover costs will be made.

Charges will be made to cover the costs of board and lodging for residential visits (e.g. Freiston Field Study Centre)

Hot school meals are available and unless there is an entitlement for a free meal the cost is currently £2.50 per meal.

Requests for hiring the school premises are considered on a case by case basis and the charges levied are those recommended by the Local Authority each year.

Remissions

Charges made for any board and lodging must be remitted for any pupil whose parent/s are in receipt of Income Support, Family Credit, Disability Working Allowance or the Jobseekers Allowance.

Letters to parents regarding visits involving such charges must include this information with the request that any parent contact the headteacher with evidence of their financial circumstances, in strict confidence.

In such circumstances a pupil will be funded from school fund or through an application to a local charity.

Voluntary Contributions

Activities in school will be subsidised where possible from school funds. However, parents may be asked to make a voluntary contribution to cover the cost of a trip, visiting group or activity. Such contributions will only aim to cover costs for the individual pupil and will not subsidise other pupils whose parents may not contribute.

No child will be excluded through lack of any voluntary contribution, but activities may be cancelled through lack of sufficient funds. In letters to parents regarding such contributions these factors must always be made clear.

Where there are no voluntary contributions made for a pupil this must be subsidised from school funds.

Examples of voluntary contributions in our school include swimming and usually one or two visits per year out of school.

This policy has the approval of the Governors and will be reviewed as appropriate.

Signed **Date**
Chairman of Governors

Signed **Date**
Headteacher