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## PARENTS' EVENING 8 NOVEMBER 2017

Parents are invited to take the opportunity to discuss the progress of their child in confidence at our Autumn Parents' Evening. Appointments will be on **Wednesday 8 November from 3.15 – 7.30 p.m.**

The children's work will be available in classrooms, and the parents' meetings will take place in the hall. You will be collected when it is time for your appointment. It would be very much appreciated if children could be left at home, as there are no spare adults available to supervise them whilst you keep your appointment. Parents of children on the Special Needs Register should also make appointments during these times.

Please complete and return the following form, indicating which times would be the most convenient for you. We will try to match your appointment time as closely as possible, but hope that you will appreciate that this depends on demand. Some time slots are much more popular than others. We will do our best to meet with parents who arrive late and miss their appointment time, but this cannot be guaranteed as the schedule is very tight.

It is important that you have the opportunity to come and see your child's work and discuss his/her progress with their teacher. We hope that you will feel able to attend. Please return the completed form by **Friday 3 November** in order for appointments to be allocated. If the time that you are given is not convenient, please contact class teachers who may be able to offer another appointment before or after school on another day.

Available Time Slots	Wednesday 8 November 2017
3.15 – 3.45 pm	
3.45 – 4.15 pm	
4.15 – 4.45 pm	
4.45 – 5.15 pm	
5.15 – 5.45 pm	
5.45 – 6.15 pm	
6.15 – 6.45 pm	
6.45 – 7.15 pm	

Name of Child/ren.....

Signed ..... Parent/Guardian      Date .....